



## 100 Ways to Improve Your Writing

By Provost, Gary

Book Condition: New. Publisher/Verlag: Penguin US | This is the one guide that anyone who writes--whether student, business person, or professional writer--should put on the desk beside pencil, pen, typewriter, or word processor. Filled with professional tips and a wealth of instructive examples, this valuable, easy-to-use handbook can help you solve any and all writing problems. | 100 Ways to Improve Your WritingIntroduction I. Nine Ways to Improve Your Writing When You're Not Writing 1. Get Some Reference Books 2. Expand Your Vocabulary 3. Improve Your Spelling 4. Read 5. Take a Class 6. Eavesdrop 7. Research 8. Write in Your Head 9. Choose a Time and Place II. Nine Ways to Overcome Writer's Block 1. Copy Something 2. Keep a Journal 3. Talk About What You're Writing 4. Touch Your Toes 5. Do Writing Exercises 6. Organize Your Material 7. Make a List 8. Picture a Reader 9. Ask Yourself Why You Are Writing III. Five Ways to Write a Strong Beginning 1. Find a Slant 2. Write a Strong Lead 3. Don't Make Promises You Can't Keep 4. Set a Tone and Maintain It 5. Begin at the Beginning IV. Nine Ways to Save Time and Energy 1....



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